

I.Q.A.C Sitting.

Date: 12-09-2020
Venue: Principal's Chamber

Signature of the Present Members.

1. Crisimdm K. Shree
2. Dipti Chaudhary
3. Hitesh Chakraborty
4. Anima Dutta
5. Manima Bhuyan
6. Hiramani Talukdar

Dr. K.C. Gyoudo is the chair-person of the meeting. The following resolutions are taken in that meeting.

1. Learner-centric methods are to be adopted.
2. Remedial classes for weaker students along with Sunday classes.
3. Mentor assignment.
4. Regular organisation of group discussions and seminars in the respective departments.

I. Q. A. C Sitting.

Date: 02.11.2020.

Venue: Principal's Chamber.

Signature of the present members.

1. Crinindhu 1st Shree
2. Dipti Choudhury
3. Hitar Chakrabarti
4. Anima Dutta
5. Manima Bhuyan.
6. Hiramani Talukdar

Dr. K. C. Goudo is the chairperson of the meeting and the following resolutions are taken:

The following cells will be constituted for a smoother functioning of the institution.

<u>Cell Name:</u>	<u>Convenor</u>
1. Grievance Cell	Mr. J. K. Bhalla
2. Academic Council	Mr. Parvita Devi
3. Extension Activity	Dr. Hitesh Ch. Kalita.
4. Personal Counselling Cell	Dr. Kausik Kr. Deka
5. Adult Education Cell	Dr. Dipti Choudhury
6. Health Awareness Programme.	Dr. Anima Dutta
7. Parent Teachers Association	Dr. Mr. Sudhi Dutta
8. Scout Guides.	Mrs. Marami Sarma.
9. National Integration	Dr. Manima Bhuyan.

I. Q. A. C. Sitting

Date: 10/02/2021

Venue: Principal Chamber

Signature of the Present members.

1. Pririndm K. Bhunia
2. Dipti Chaudhary
3. Hitosh Chakraborty
4. Anura Dutta
5. Manima Bhuyan.
6. Hiramani Talukdar

Dr. K. C. Gouda is the chairperson of the meeting and the following resolutions are taken:

1. Revamping the College Website.
2. Free Computer Literacy Programme under the I.T. Deptt. of the College.
3. Last Date fixed for submission of Department profiles (Experimental).

I. Q. A. C. Sitting

Date: 20/09/2021

Venue: Principal chamber

Signatures of the present members.

1. Girindra Kr Bhunia
2. Dipti Choudhary
3. Hitansu Sekhar
4. Anima Dutta
5. Mausima Bhuyan.
6. Hiramani Talukdar

Dr. K.C. Goudo is the chairperson of the meeting and the following resolutions are taken:

1. One new Internet connection (BSNL Fibre) is granted to I. Q. A. C.
2. All the pending ~~Agar~~ AQARs have to be submitted within the cut-off date given by NAAC.
3. Student Satisfaction Survey form will be uploaded in the college website.
4. Webinars have to be organised by every department of the college under the supervision of I. Q. A. C.

IQAC Sitting (Core Committee)

Date: 06/08/2022

Venue: Principal's Chamber

Chairperson: Dr. Gargi Chakrabarty

Members Present:

Names:

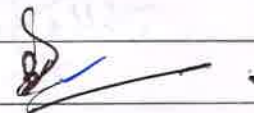
Signatures:

1. Tridip Bhattacharya (Coordinator)



2. Dr. Arima Dutta

3. Dr. Kaushik Kumar Deka



4. Mr. Babush Deka

5. Dr. Hiranmoni Talukdar

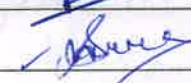
6. Mr. Anupam Sarma



7. Ms. Benli Hazarika



8. Ms. Smrita Sarma



9. Mr. Sudhin Dutta



A meeting of IQAC, UNCBM was held in the chamber of the Principal to discuss various issues related to AQAR, NAAC preparation, Formation of various cells and committees, adoption of schools and villages etc.

Resolutions:

1) The following cells and committees were formed: Retired Teachers and Employees Asso., Anti Ragging Cell, Green Club, Publication Unit, Extension Education Cell, Health Awareness Club, Population Education Club, Society for Classical Music and Folk Culture, Research Work and Documentation Cell, Career Counselling Cell, Parent Teacher Association, Alumni Association, Personal Counselling Cell, Scouts and Guides, Women Study Forum, Gender Sensitization Cell, Grievance Redressal Cell, RTI Cell,

Disaster Management Cell, Internal Complaint Committee.

2. The IQAC Coordinator will be helped by Mr. Bhobesh Deka and Ms. Smita Sarma in the designations of Assistant IQAC Coordinators.

3. I.Q.A.C Coordinator is given the responsibility of assigning schools and villages to each department for adoption.

4. IQAC Coordinator is given the responsibility of providing podium microphones, keyboards and mouses to all departments.

5) IQAC Coordinator is given the responsibility of organising a workshop on NAAC Preparation and NEP 2020.

I.Q.A.C. Sitting (Core Committee)

Date: 19/09/2022

Venue: Principal's Chamber

Chairperson : Dr. Gargee Chakrabarty

Q-6

Members Present:

Mr. Sudhin Dutta

Dr. Kausik Deka

Kausik

Indip Shakuria

Dr. Shramoni Talukdar

Dr. Anima Dutta

Indip
Sh.

ADutta

Dr. ~~Anima~~ Manima Bhuyan

Mr. Anupam Sarma

Ms. Smita Sarma

Ms. Banti Hazarika

Mr. Bhabesh Deka

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A meeting of IQAC, MNCBM was held in the chamber of the principal to discuss various issues related to AQAR, Workshop, Short-Term course, Audit etc. The following resolutions have been taken for the same.

Resolutions:

- 1) AQAR Submission to be accelerated by the following persons: Mr. Bhabesh Deka, Ms. Smita Sarma and Mr. Anupam Sarma. (Not Asst. Coordinator)
- 2) I.P.R. workshop to be organised within a short span of time. Indip Shakuria is given the responsibility.

3) Popular talk on Human Rights to be organised by the Department of Economics.

4) Plantation Drive to be conducted by the College. Subsequently, a Green Audit to be conducted.

5) Green Audit to be conducted by the Green Club, headed by Dr. Anoma Dutta.

6) Workshop on Cricket (Seven Day long) to be organised by the College.

7) Workshop on Bihu Dance & Song / Dhol Badan to be conducted by the Assamese Department.

8) Short-term Courses to be conducted by the I.T Department.

9) Gender Audit to be done by Ms. Bonti Bhazarika.

G. Q. A. C. Sitting.

Date: 17/03/2023

Venue: Principal's Chamber.

Chairperson: Dr. Gargi Chakrabarty

Members Present:

1. Dr. Kaushik Kr. Deka Kaushik

2. Dr. Mabruv Ahmed, M

3. Dr. Anima Datta A Datta

4. Jyoti Bhatta Jyoti Bhatta

5. Banti Hazarika Banti

6. Bhaskar Deka Bhaskar

7. Smriti Shome Smriti

8. Anupom Sarma A

A meeting of IQAC, MNCBM was held in the chamber of the principal to discuss the NAAC criterias. The following resolutions have been taken regarding the same.

1) Before writing the reports committee-wise, the requisite work related have to be finished first.

2) Dr. Kaushik Kr. Deka and Dr. Mabruv Ahmed will see over Criteria IV.

G. Q. A. C. Sitting.

Date: 17/03/2023

Venue: Principal's Chamber.

Chairperson: Dr. Gargee Chakraborty

Members Present:

1. Dr. Kaushik Kr. Deka Kaushik
2. Dr. Mabruv Ahmed, M
3. Dr. Anima Dutta ADutta
4. JAP Rajdeep Palta
5. Banti Hazareika Banti
6. Bhobish Deka B
7. Smriti Shere Shere
8. Anupom Sarma A

A meeting of IQAC, MNCBM was held in the chamber of the principal to discuss the NAAC criterias. The following resolutions have been taken regarding the same.

1) Before writing the reports committewise, the requisite work related have to be finished first.

2) Dr. Kaushik Kr. Deka and Dr. Mabruv Ahmed will see over Criteria IV.

Dr. Koushik kr. Deka and Dr. Mabruur Ahmed
Have been given an orientation regarding
the same by the principal.

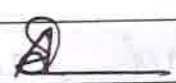
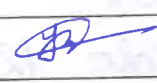
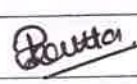
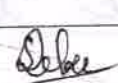
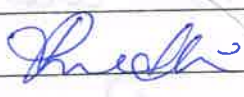
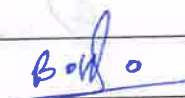
I. Q. A. C Sitting

Date: 17/05/2023

Venue: Principal's Chamber.

Chairperson: Dr. Gargi Chakrabarty

Members present:

Name	Signature
1. Hitesh Chakraborty	
2. Anushila K. Deka,	
3. Smita Sharma	
4. Anupam Sarma	
5. Deema Rani Das	
6. Yeasmina Begum	
7. Papani Das	
8. Pallavi Dutta	
9. Sumi Deka	
10. Parma Medhi	
11. Beati Hazareika	
12. Gritima Talukdar	
13. Hiranmani Talukdar	

14. Iredip Shakura



A meeting of IQAC, M.N.C.B.M was held in the principal's chamber on 17/05/23 to discuss the pending works (criteria-wise) for Self Study Report preparation. All the faculty members were invited to the meeting. The following resolutions were taken in the meeting.

1. All the seven criteria were discussed and each member was apprised of the pending work. All were asked to do the needful within the month of May.

2. The two best practices selected for S.S.S are:

a) Heritage Museum.

b) Assamese Gamusa and Taapi production.

IQAC Sitting

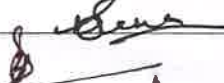
Date: 02/08/2023

Venue: Principal's Chamber.

A meeting of IQAC, MNCBM is being held in the Principal's Chamber today to discuss and decide on the papers to be offered in our college in regard to SEC, VAC, IDC papers in B.A 1st Semester in the session 2023-24.

Chairperson: Dr. Gargi Chakrabarty

Members present:

<u>Name</u>	<u>Signature</u>
1. Smriti Sharma	
2. Bhushik Khanna	
3. Sagarika Goswami	
4. Banti Hazareika	
5. Anupam Samra	
6.	
7.	
8.	
9.	
10.	

Resolutions:

1. Multidisciplinary courses will be offered in Basic Computers and Library Management.
2. Value Added Course is Environmental Studies and will be taught by all the departments.

3. Papers for Skill Enhancement Courses
will be chosen by each department
and the principal will be informed
about the same.



OFFICE OF THE PRINCIPAL
MAHENDRA NARAYAN CHOUDHURY BALIKA MAHAVIDYALAYA

NALBARI :: ASSAM :: PIN - 781 335

Accredited 'A Grade' by NAAC

Email : mncbm_nalbari@rediffmail.com, Website : www.mncbm.ac.in

98540-16768

Ref. : MNCBM/PR/ATR/2024/39(B)

Date 31.01.2024

Action Taken Report

I.Q.A.C., MNC Balika Mahavidyalaya, Nalbari

Action Taken:

1. All the following AQARs of the college have been submitted within the cut-off date given by NAAC.
2. Student satisfaction survey form is uploaded on the college website and survey is being done online.
3. The College website was revamped and is managed by S.S Technologies Pvt. Ltd.
4. M.O.U.s were signed with various bodies.
5. Initiatives were taken for Academic, Administrative, Gender, Green and Environmental Audits and were successfully completed.
6. MNCBM Digital Classroom was constructed at the initiative of IQAC, MNCBM.
7. MNCBM Gymnasium was newly furnished and Cricket Practice Facility along with Open Gym Arena were started at the initiative of IQAC, MNCBM.
8. All the departments were granted 65 inch Cybernetix AI Enabled Flat Panels at the initiative of IQAC, MNCBM.
9. All the extension programmes, socio-economic surveys, seminars, lecture programmes, FDPs etc by the college were done in collaboration with IQAC, MNCBM.
10. Self-Appraisal forms were distributed and collected by IQAC. (Both for teaching and non-teaching staff)
11. Feedback from the students were taken online.
12. Waste management and solar systems were installed in the college.
13. PMKVY 4.0 Phase I & Phase II started in the college at the initiative of I.Q.A.C., MNCBM.
14. I.Q.A.C., MNCBM has taken the initiative of assigning schools and villages for adoption by all the departments of the college.
15. Plantation drives and water filter distribution were conducted in the adopted village.
16. Workshops on Cricket, Yoga, Kung-Fu, Bihu dance/Dhol badan were conducted.
17. Vermi Compost Unit and Organic Garden were started in collaboration with Pollution Control Board, Assam.

Indrajit Shakti

Signature of the I.Q.A.C. Coordinator

MNC Balika Mahavidyalaya,

Nalbari

Co-ordinator

Internal Quality Assurance Cell (IQAC)
M.N.C. Balika Mahavidyalaya, Nalbari

[Signature]

Signature of the Principal

MNC Balika Mahavidyalaya,

Nalbari

Principal

M.N.C. Balika Mahavidyalaya
Nalbari : Assam